
Ontario Community College - B2 (Demo Data)

Statement of work

Client **Northgate Constructors (Demo)** Prepared by **Critical Path Partners** Scope items **5** Date **September 01, 2026**

Draft for review by an Ontario lawyer before first client use.

S-01 Scope of work

1. Review of the baseline schedule and each schedule update the client provides (XER format).
2. Calendar decode and schedule integrity checks at intake.
3. Critical path review and delay quantification, reported in working days (wd).
4. A written analysis stating the working days the client claims pursuant to the contract clauses the client identifies.
5. Preparation of exhibits and figures supporting the analysis.

S-02 Inputs required from the client

1. XER export of the baseline schedule.
2. XER exports of each schedule update across the analysis period.
3. Contract excerpts governing time, notices, and extensions of time.
4. Copies of delay notices and related correspondence.

S-03 Exclusions

1. Legal advice or legal conclusions of any kind.
2. Quantum (cost) analysis, unless expressly added in writing by both parties.
3. Site inspection or physical verification of the works.
4. Testimony or attendance at hearings, unless separately agreed in writing.

S-04 Schedule of deliverables

Deliverable	Format	Due
[TO BE COMPLETED]	[TO BE COMPLETED]	[TO BE COMPLETED]

S-05 Change procedure

Changes to scope, deliverables, or fee take effect only through a written change confirmed by both parties before the changed work begins. Each change states the scope items added or removed, the fee effect in Canadian dollars (CAD), and the effect on the schedule of deliverables in working days (wd).